



City Hall ESSENTIALS

TM

*Municipal training...
because informed officials
make better decisions.™*

Better Board & Commission Meetings

Live & Interactive Webinar

Wednesday, September 17, 2025

9:00am—10:30am CST

GoToWebinar Platform

Registration Link: <https://bit.ly/CHEBetterMeets091725>

Ideal for City Officials (elected, staff, volunteers), City Secretaries/Municipal Clerks,
Citizen Advisory Board Members/Commissions, Department Heads, Managers, Planners,
Council Members & City Attorneys

Agenda

8:30 am—9:00 am CST	Enter into Webinar/Welcome
9:00 am—10:30 am CST	Open Meetings Basics
	Typical Meeting Procedures
	Role of City Council & Staff
	Duties of the Chairperson
	Traits of Successful Members

Conducted by Alan Bojorquez, Managing Partner, Bojorquez Law Firm

We thank our training sponsors!



McCreary Veselka Bragg & Allen P.C. Attorneys at Law

