



City Hall
ESSENTIALS

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*Municipal training...
because informed officials
make better decisions.™*

Better Board & Commission Meetings

Live & Interactive Webinar

Wednesday, August 21, 2024

11:00am—12:30pm CST

GoToWebinar Platform

Registration Link: <https://bit.ly/CHEBetterBoards082124>

Ideal for City Officials (elected, staff, volunteers), Council, Attorneys, Managers, Planners, Department Heads, Secretaries, Clerks, Commissioners & Citizen Advisory Board Members

Agenda

10:30 am—11:00 am CST	Enter into Webinar/Welcome
11:00 am—12:30 pm CST	Open Meetings Basics
	Typical Meeting Procedures
	Role of City Council & Staff
	Duties of the Chairperson
	Traits of Successful Members

Conducted by Alan Bojorquez, Principal Attorney, Bojorquez Law Firm

Our Hosts, Sponsors & Affiliates are:

