



TM

*Municipal training...  
because informed officials  
make better decisions.™*

# Municipal Fundamentals Webinar

## 2-Morning Event: Thursday & Friday

### January 25-26, 2024 | 9:00 am—12:15 pm CDT

#### GoToWebinar Platform

Registration Link: <https://bit.ly/CHEMuniFundJan24>

*Ideal for Newly-Electeds or as a Refresher*

For City Officials (elected, appointed, staff, volunteers), Council, Secretaries, Clerks, Attorneys, Managers, Planners, Department Heads, and Citizen Advisory Board Members

### Agenda

#### Thursday:

- 8:30 am—9:00 am Enter into Webinar/Welcome | Alan Bojorquez, Attorney, Bojorquez Law Firm (BLF)
- 9:00 am—10:00 am Open Meetings | Joe Crawford & Marianella Joseph, Attorneys, BLF
- 10:00 am—11:00 am Open Records | Ben Whitehead & Erin Higginbotham, Attorneys, BLF
- 11:00 am—11:15 am *Break*
- 11:15 am—12:15 pm Ethics | Alan Bojorquez, Attorney, BLF

#### Friday:

- 8:30 am—9:00 am Enter into Webinar/Welcome | Sheila Bojorquez, President & CEO, CHE
- 9:00 am—9:30 am Ordinances v. Resolutions v. Proclamations | Rezzin Pullum, Attorney, BLF
- 9:30 am—10:00 am Official Liability & Immunity | Andy Quittner, Attorney, BLF
- 10:00 am — 10:30 am Purchasing | Alessandra Gad, Attorney, BLF
- 10:30 am—11:00 am Best Practices for Productive Meetings | Alan Bojorquez, Attorney, BLF
- 11:00 am—11:15 am *Break*
- 11:15 am—12:15 pm Social Media & City Hall | Lora-Marie Bernard, Consultant, MuniMedia

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