



**City Hall**  
**ESSENTIALS**

TM

*Municipal training...  
because informed officials  
make better decisions.™*

# Whose Turn is it Anyway?

## Using Parliamentary Procedure for More Efficient Meetings

**Friday, September 8, 2023**

**9:00am—12:00pm CST**

GoTo Platform

Registration Link: <https://bit.ly/CHEParliaProcedure090823>

Ideal for City Officials (elected, staff, volunteers), Secretaries, Clerks, Council, Attorneys, Managers, Advisory Boards, Planners, Department Heads, Commissioners & EDC Boards

### Agenda

8:30 am—9:00 am CDT

Enter into Meeting/Welcome

9:00 am—12:00 pm CDT

Let's See What We Really Know About Parliamentary Procedure

Applying Parliamentary Procedure for More Efficient Meetings

Knowing the Precedence of Motions

Misused Motions

Properly Amending a Motion

Rules of Debate

**Conducted by Mary Lynne Stratta, City Secretary/Communications-Legislative Director, City of Bryan  
Texas Registered Municipal Clerk, Former President International Institute of Municipal Clerks**

### Our Hosts, Sponsors & Affiliates are:

