



# City Hall ESSENTIALS

TM

*Municipal training...  
because informed officials  
make better decisions.™*

## Municipal Fundamentals Webinar

**2 Morning Event: Thursday & Friday,  
January 26-27, 2023 | 9:00 am—12:05 pm CDT**

**GoToWebinar Platform**

Registration Link: <https://bit.ly/CHEMuniFundJan2023>

*Ideal for Newly-Electeds or as a Refresher*

For City Officials (elected, staff, volunteers), Council, Attorneys, Managers, Planners,  
Department Heads, Secretaries, Clerks and Citizen Advisory Board Members

### Agenda

#### **Thursday:**

- 8:30 am—9:00 am Enter into Webinar/Welcome | Alan Bojorquez, Attorney, Bojorquez Law Firm (BLF)
- 9:00 am—10:00 am Open Meetings | Joe Crawford & Marianella Joseph, Attorneys, BLF
- 10:00 am—11:00 am Open Records | Ben Whitehead & Erin Higginbotham, Attorneys, BLF
- 11:00 am—11:15 am *Break*
- 11:15 am—12:15 pm Ethics | Alan Bojorquez, Attorney, BLF

#### **Friday:**

- 8:30 am—9:00 am Enter into Webinar/Welcome
- 9:00 am—9:30 am Ordinances v. Resolutions v. Proclamations | Rezzin Pullum, Attorney, BLF
- 9:30 am—10:00 am Official Liability & Immunity | Marianne Landers Banks, Attorney, BLF
- 10:00 am — 10:30 am Purchasing | Alessandra Gad, Attorney, BLF
- 10:30 am—11:00 am Finance Basics | Jennifer Calvert, Consultant, City Hall Essentials
- 11:00 am—11:15 am *Break*
- 11:15 am—12:15 pm Social Media & City Hall | Lora-Marie Bernard, Consultant, MuniMedia

### Our Hosts, Sponsors & Affiliates are:

