



City Hall
ESSENTIALS

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*Municipal training...
because informed officials
make better decisions.™*

Basics of a Well-Organized Texas Municipal Court

Wednesday, November 16, 2022

9:00am—12:00pm CDT

GoToWebinar Platform

Registration Link: <https://bit.ly/CHEMuniCourt111622>

For Municipal Court Clerks, Municipal Court Judges, Municipal Prosecutors,
City Secretaries, City Attorneys and other City Officials

Agenda

8:30 am—9:00 am CDT

Enter into Meeting/Welcome

9:00 pm—12:00 pm CDT

Municipal Court v. Municipal Court of Record

Process for Handling Court Records

Best Practices for Records Retention

Roles of the Clerk v. Judge v. Prosecutor

Court Fees & Their Differences

Legal Issues & Ethical Concerns for Municipal Courts & Their Clerks

Conducted by Zindia Thomas, General Counsel, Texas Commission on Judicial Conduct

Former Assistant General Counsel, Texas Municipal League | Former Assistant Attorney General,

State of Texas | Former Assistant City Attorney, City of Austin

Our Hosts, Sponsors & Affiliates are:



McCreary Veselka Bragg & Allen P.C. Attorneys at Law

