



City Hall ESSENTIALS

*Municipal training...
because informed officials
make better decisions.*

Municipal Fundamentals Seminar

Friday, May 20, 2022 | 8:30 am—4:05 pm

GoToWebinar Platform

Registration Link: <https://bit.ly/CHEMuniFund052022>

Ideal for Newly-Electeds or as a Refresher

For City Officials (elected, staff, volunteers), Council, Attorneys, Managers, Planners, Department Heads, Secretaries, Clerks and Citizen Advisory Board Members

Agenda

8:00 am—8:30 am	Enter into Meeting
8:30 am—8:35 am	Welcome Alan Bojorquez
8:35 am—9:45 am	Parliamentary Procedure Mary-Lynne Stratta
9:45 am—10:45 am	Open Meetings Cristian Rosas-Grillet
10:45 am—11:00 am	Break
11:00 am—12:00 pm	Open Records Erin Higginbotham & Marianella Joseph
12:00 pm—12:15 pm	Break
12:15 pm—1:15 pm	Ethics Alan Bojorquez
1:15 pm—1:45 pm	Official Liability & Immunity Adam Hill
1:45 pm—2:15 pm	Ordinances v. Resolutions v. Proclamations Rezzin Pullum
2:15 pm—2:30 pm	Break
2:30 pm—3:00 pm	Purchasing Alessandra Gad
3:00 pm—4:00 pm	Social Media & City Hall Lora-Marie Bernard
4:00 pm—4:05 pm	Closing Remarks Alan Bojorquez

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