



City Hall ESSENTIALS

*Municipal training...
because informed officials
make better decisions.*

Whose Turn is it Anyway?

Using Parliamentary Procedure for More Efficient Meetings

Wednesday, July 28, 2021

1:00pm—4:00pm CDT

GoToMeeting Platform

Registration Link: tinyurl.com/2mc72yby

For City Officials (elected, staff, volunteers), Council, Attorneys, Managers, Planners,
Department Heads, Secretaries, Clerks, Commissioners & EDC Boards

Agenda

12:30 pm—1:00 pm CDT

Enter into Meeting/Welcome

1:00 pm—4:00 pm CDT

Let's See What We Really Know About Parliamentary Procedure

Applying Parliamentary Procedure for More Efficient Meetings

Applying the Precedence of Motions

Misused Motions

Properly Amending a Motion

Rules of Debate

**Conducted by Mary Lynne Stratta, City Secretary/Communications-Legislative Director, City of Bryan
Texas Registered Municipal Clerk, Former President International Institute of Municipal Clerks**

Our Hosts, Sponsors & Affiliates are:

