



# City Hall ESSENTIALS

*Municipal training...  
because informed officials  
make better decisions.*

## Municipal Fundamentals Seminar

for New & Experienced City Officials

(elected, staff, volunteers)

Council, Managers, Attorneys, Planners, Dept Heads, Commissioners, Secretaries, Clerks

**Friday, December 6, 2019**

Central Texas Council of Governments

2180 N. Main St., Belton, TX

Topics may include: Open Meetings, Open Records, Ethics, Organizational Culture, Social Media, Successful Council Meetings, Council/Staff Relations, Ordinances v. Resolutions v. Proclamations, & Planning, Zoning & Plats

\$150 on/before 11/22/19, \$175 after 11/22/19, only 60 seats available  
(breakfast items, refreshments & boxed lunch provided)

To register online: <https://tinyurl.com/MuniSeminarBelton>

For more information or to become a sponsor:

Sheila@CityHallEssentials.com      512/334-9570

CEUs:

\*2H by the Attorney General for Open Govt Training

\*Texas Court Clerks Assn & TX Municipal Courts Ed Ctr: Pending

\*Agenda may be submitted to the Texas Municipal League Institute

\*MCLEs: Pending

\*TX Registered Municipal Clerks may submit a KTAP

\*Paralegals may self report to NALA



Department of Political Science &  
Master of Public Administration Program



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